



See more at [www.zandax.com/courses/team-leadership-people-skills](https://www.zandax.com/courses/team-leadership-people-skills)

Course information from ZandaX

## People Skills for Team Managers & Leaders

**A premier Team Management training course from ZandaX**

Course duration: 1 hour of highly focused content (Revisit, review and revise as often as you want)

### What you'll learn

- ✓ About the Course
  - ★ Summary of course objectives, and yours too
- ✓ Setting Goals and Using OKRs
  - ★ Know how to set goals and manage them for sustainable results
- ✓ Building & Managing Trust
  - ★ Build trust with your team to boost their engagement
- ✓ Assertiveness and Managing Anger
  - ★ Use assertive behaviour and deal with anger
- ✓ Managing Conflict & Difficult People
  - ★ Master the skills to handle conflict and difficult employees
- ✓ Next Steps
  - ★ With the course now complete, where do you go from here?

### What does our Team Management People Skills course cover?

#### You'll Never Manage a Team Without People Skills!

This course has been designed for team leaders, line managers and staff supervisors, whether they are new or experienced in the role.

You'll get a great view into dealing with the kind of "people problems" you face from time to time.

With attractive screens, interactive content and -- most important of all -- content written by experts in doing the job, you'll get the skills you need to maximise your success as a staff supervisor or team leader.

This Team Management skills training course, like all our courses, has been developed over many years of classroom and online delivery. Content has been thoroughly researched and is constantly updated so it's always leading edge. It's completely interactive and is full of practical knowledge and solutions.

Still wondering whether to do the course?

Just think about this: how much would you benefit if you had better team management skills?

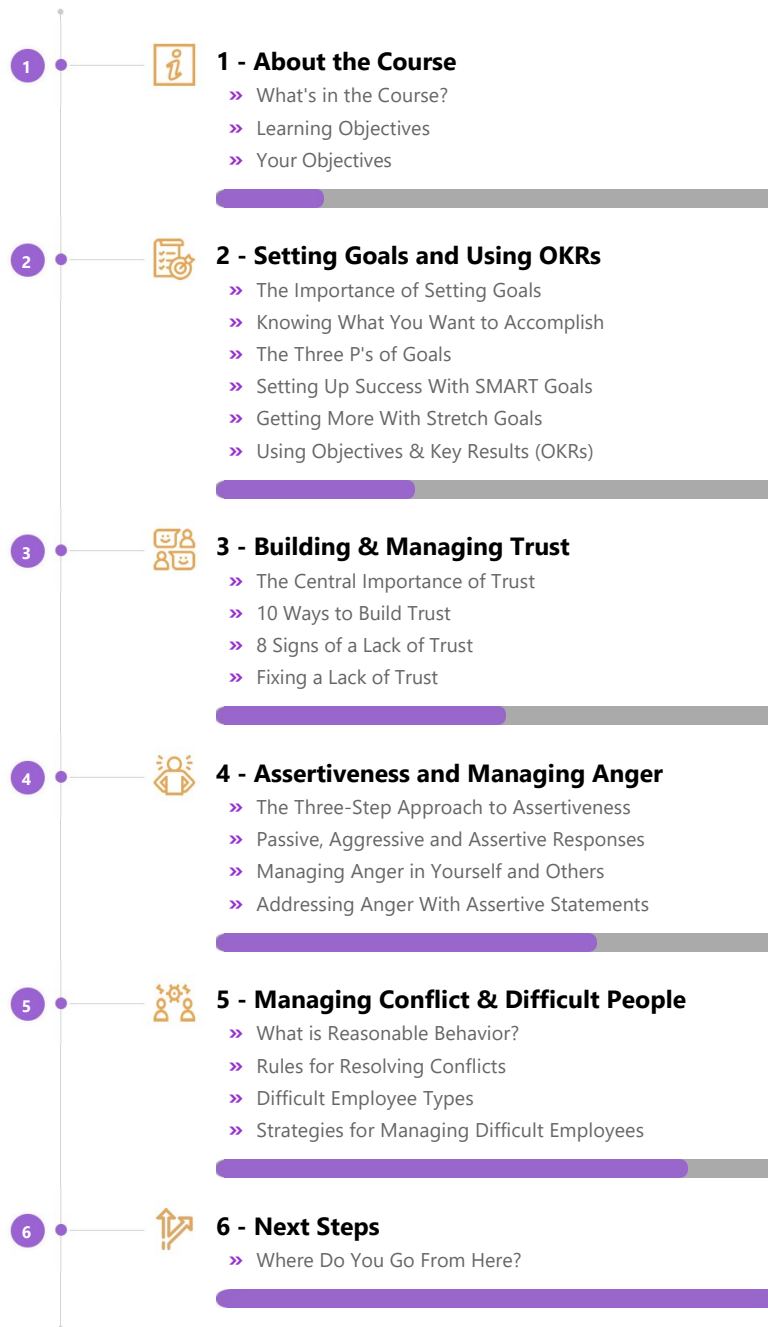
### Course requirements

No experience in the role is needed, so whether you're already in the role or a newcomer to team management, you'll find plenty to learn and think about!

### Who's this course for?

Team leaders, line managers and staff supervisors, present and aspiring, who are looking for an interactive, practical induction into the people skills needed for team management.

## Course content for People Skills For Team Managers & Leaders



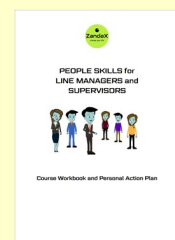
### And There's a Great 46-page Workbook...

How about realizing your **full potential**?

The course comes with a great, results-focused downloadable workbook.

The workbook features:

- Structured content with space for **your own notes** so you personalize your learning
- Apply the lessons in each module to your own situation and needs
- The **unique ZandaX Personal Action Plan** with four structured Follow Up Sessions for you to monitor and manage your ongoing development
- A final Review Session for you to see just **how far you have come!**



## More about the ZandaX People Skills For Team Managers & Leaders course

### Get the Skills You Need to Lead Your Team!

#### Learn the people skills you need to manage your team

This fully interactive online workshop provides a great insight into the core skill you need as a line manager or team leader -- namely, how to manage the people in your team.

It deals with key management issues like setting SMART goals, and building trust in your team.

It then goes on to show you how to behave assertively, even using it to manage anger, and finishes with managing conflict and dealing with difficult employees - with plenty of examples that bring the subject to life.

You'll see how managing people is a much more structured process than you may have thought, and the skills and understanding you get will last a lifetime.

Watch the modules, revisit them time and again ... and have fun with improving your skills!

#### Learning format

The course is offered as follows:

You'll learn using easy-to-follow on-screen videos which you can pause, re-run and revisit as often as you like, and also through interactive content with short quizzes and questions appropriate to the course subject.

You also get a comprehensive ZandaX workbook and Development Plan that you can use to reinforce your learning.

The course is arranged into modules, each with several lessons. Refer to the course content for more details on what's covered. This combination of videos and interactive content will enable you to get a thorough understanding of the subject.

#### View this course online

Visit our website at [www.zandax.com/courses/team-leadership-people-skills](http://www.zandax.com/courses/team-leadership-people-skills) to view the latest details, including related courses, prices and quantity discounts.

**ZandaX**

ZandaX – Change Your Life ... Today

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